

## Registration Information & Conditions

1. You may register online by submitting the completed registration form.
2. Upon receipt of the completed online registration form, you will be directed to a secure payment environment.
3. Your place at the Course is confirmed only when the online registration form has been submitted and the payment has been received.
4. The registration form constitutes a legally binding agreement. By submitting the completed registration form the registrant declares to be in accordance with the requirements and provisions described therein.
5. The ALSS cannot be held responsible for the non-arrival of registration information. If you have not received confirmation of your registration within 72 hours of submitting, please contact, [courses@alss-edu.ch](mailto:courses@alss-edu.ch).
6. The ALSS reserves the right to withhold registration.
7. The full payment must be made within 10 days after receipt of the confirmation e-mail. You will only be secured of a place at the Course once the ALSS has received your payment in full.
8. The ALSS reserves the right to postpone or cancel the Course. In the course that such action is necessary, registrants will be informed at least one week in advance of the starting date of the course.
9. In the Course that the ALSS cancels the Course, the full sum paid will be reimbursed.
10. The ALSS cannot be held liable for personal injuries or for loss and/or damage to the personal belongings of participants either during or because of their participation in the course.
11. The sessions of the online course will be recorded, in case one or more participants miss the session. The recordings will be deleted after one week. The Participants are not allowed to record the course.
12. After successful attendance of the program, a certificate of successful attendance will be provided by ALSS.